

1. Name

1.1. The name shall be Colchester Cycling Campaign (CCC)

2. Organisation

2.1. CCC shall be an unincorporated association

3. Scope

3.1. CCC will have a primary focus on Colchester and issues affecting cyclists in Colchester

4. Aims

4.1. To promote and enable cycling:

4.1.1. for the public benefit, including liberty and choice,

4.1.2. to reduce pollution and dependency on the motor car, and

4.1.3. to improve the local environment, economy, and public health .

4.2. To campaign to improve safety for cyclists and other vulnerable road users, especially on the highway

4.3. To represent the interests of cyclists in Colchester to councils, highways agencies and other relevant bodies

4.4. To champion the development of high-quality cycle-friendly infrastructure to national and international standards

5. Management

5.1. CCC shall be administered by a committee of at least three people who volunteer their services, with no maximum number of volunteers

5.2. The committee will organise and agree accounts and administrative duties

5.3. The committee will meet as often as necessary to service the aims and objectives of CCC

5.4. Decisions at committee meetings shall be made by consensus of voting members present following discussion.

5.5. Voting members may volunteer at the annual general meeting (AGM) or be co-opted by committee

5.5.1. The committee shall have three posts to be occupied by elected individuals as follows:

- chair
- secretary
- treasurer

5.5.2. Additional informal roles may be defined by the committee as and when they are needed, for example but not limited to press officer, planning officer, etc

5.6. If a vacancy on the committee arises the position may be filled by co-option by the remaining committee members at an extraordinary general meeting, with the position to be held until the next annual general meeting (AGM).

5.7. "Presence" at any meeting means physically or virtually

6. Membership

6.1. Membership of CCC is open to any person without discrimination, including but not limited to age, disability, marriage and civil partnership, pregnancy

and maternity, race, religion, faith or lack of belief, gender, sex or sexual orientation

6.2. There will be three levels of membership:

6.2.1. The committee will:

- be made up of voting members
- meet as often as necessary
- work in a way that helps CCC meet its aims
- communicate with voting and supporting members on CCC campaigns and activities

6.2.2. Voting members will:

- sign up to CCC's aim
- abide by any rules of CCC, and its guiding principles
- be invited to take part in CCC's decision-making processes

6.2.3. Supporting membership of CCC is open to any person who:

- supports the aims and objectives of CCC and
- would like to be kept informed of CCC campaigns and promotions

7. Guiding principles

As a member of Colchester Cycling Campaign we commit to:

- Be positive
- Be polite. We will not denigrate others. We will be inclusive in all that we do
- Support each other while recognising that we will not always agree
- Present ourselves as a unified group pressing for coherent goals
- Be supportive of council officers, councillors and others to understand the issues and offer positive solutions
- Seek to turn negative expressions into positive outcomes
- Hold those in authority to their pledges and strategies
- Base our statements on research and data wherever possible
- Conduct campaigning initiatives for specific, targeted purposes only
- Remain independent of any political party, organisation or group while representing CCC
- Recognise the need to work with like-minded organisations

8. Policy formation and decision making

8.1. CCC policies will support the aims of the organisation. These will be agreed by the committee and documented, and will be available to all members.

8.2. Decisions will be made consensually. The committee will seek the broadest consensus and avoid unilateral decisions, particularly on controversial matters.

9. Property

9.1. The income and property of CCC shall be applied solely towards the organisation's aims

9.2. Accepting non-member donations is at the discretion of the committee

9.3. Any bank accounts opened for CCC shall be in the name of the organisation

- 9.4. Any cheques issued shall be signed by two members of the committee who must be unrelated; any cheques issued for over the sum of £100, rising with inflation, must be approved by the committee at the monthly meeting.

10. Annual general meeting

- 10.1. In the first quarter of each year, voting members will be invited to an AGM.
- to give feedback and suggestions
 - to volunteer on the committee
 - appoint/elect officers for the following year
 - to receive the accounts, which will be made available to voting members by the treasurer
- 10.2. The committee may call extraordinary meetings (EGMs) as and when they deem necessary
- 10.3. Voting members must be notified at least a week in advance for AGMs and EGMs

11. Alterations to the constitution

- 11.1. Any changes to this constitution must be agreed by at least two thirds of voting members present at an AGM or EGM

12. Dissolution

- 12.1. CCC may be wound up at any time if agreed by two thirds of its voting members present at an AGM or EGM. In this event, any assets remaining after all debts have been paid shall be given to another group with a similar aim, as agreed by two thirds of voting members present.